

Youth Workshop Setup

To ensure the day runs smoothly, please have the following setup in place:

Entrance

Please have a table for nametags, markers, and handout books where students enter.

Nearby, please put up the six large posters with prompts.

Main Area

- Chairs arranged in rows, but moveable.
- Enough space for students to break into small discussion groups.
- Good quality A/V.
- A screen and whiteboard should be positioned in this area to support Alan's presentation and any visual aids he may need.
- Enough wall space to post at least 4 large sheets of paper.

Lunch

There will be a lunch break of at least 30 minutes. Lunch can be served in the main area or a separate space and should be served about noon (or ask students to bring their own lunches).

If you have any questions, please don't hesitate to ask!